

Danby Township Regular Meeting
November 16, 2023

The Regular Meeting was held at The Danby Township Hall 13122 Charlotte Hwy, Sunfield, Mi and was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call of Board Members:

Present: Supervisor Platte, Trustee Nurenberg, Treasurer Hoppes, Clerk Platte
Absent; Trustee Schafer

Approval of Minutes Special Meeting October 25, 2023:

Motion by D. Platte Seconded by Nurenberg CARRIED
Approve minutes of Special Meeting October 25, 2023 as presented.

Approval of Minutes Regular Meeting October 26, 2023:

Motion by Nurenberg Seconded by Hoppes CARRIED
Approve minutes of Regular Meeting October 26, 2023 as presented.

Approval of Minutes Special Meeting October 30, 2023:

Motion by D. Platte Seconded by Hoppes CARRIED
Approve minutes of Special Meeting October 30, 2023 as presented.

Approval of Agenda: Remove #5 Under Unfinished Business – Alternate ZBA Member Possible Renewal and Add #2 Under New Business – Electrical Quote for Township Hall

Motion by D. Platte Seconded by K. Platte CARRIED
Approve the agenda as amended.

Communications:

Motion by K. Platte Seconded by Hoppes CARRIED
Place Communications on file.

Public Comment: Jeanne Vandersloot presented her Zoning Administrator Report.

Unfinished Business:

Township Fiber Optics – No Update

Partition in Office Side of Township Hall – No Update

Active Shooter/Emergency Policy for Township – This should be scheduled for some time in January 2024, but currently no date is set.

ADT Commercial Proposal for Security Cameras @ Township Hall – No Update

New Business:

Treasurer/Clerk Training for BS&A Software – Treasurer Hoppes and Clerk Platte will be doing in person training for the BS&A software for all the township financial needs. This training will take 2 weeks and

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both Treasurer Hoppes and Clerk Platte will need to use 2 weeks of their vacation time from their full-time jobs. This discussion also brought up the need to implement a policy for training and contractors.

Motion by Nurenberg Seconded by D. Platte CARRIED

Compensate the Treasurer and Clerk for 80 hours of their time for training (Treasurer at \$4092.00 and Clerk at \$3532.00).

Electrical Quote for Township Hall – Supervisor Platte received a bid from D&E Electric to add some plugs to the township hall. The plugs would be placed near the front entry doors of the township hall and where the current clock is in the big room of the township hall. The cost was estimated to be \$465.00.

Motion by Nurenberg Seconded by D. Platte CARRIED

Approve the estimate from D&E Electric for new plugs at a cost of \$465.00.

Commission & Committee Reports:

Road Issues – Supervisor Platte discussed some changes with ICRD and will be meeting with their Road Supervisor soon.

Planning Commission Update - The Planning Commission has a meeting scheduled for January 17, 2024.

Officer Reports:

Fire Runs - 1 Fire run in October, for a total of 25 in the 2023 year.

Bills- Clerk Platte presented the bills.

Motion by K. Platte Seconded by Hoppes CARRIED

Pay the bills as presented.

Treasurer's Report - Treasurer Hoppes presented the balances with a total of 453,954.48.

Cemetery Business:

Cemetery Sexton Bill Nurenberg stated the clean-up in the cemetery is done. They are out of gas for the season and overall, everything has been quiet for cemetery business. The cemetery software is coming slow, Supervisor Platte has been doing cemetery deeds and has had the township laptop that has the software on it.

Announcements: The next meeting is scheduled for December 14, 2023.

Public Comment: none.

Adjournment: The meeting was adjourned at 7:35 p.m.

Kristina Platte
Danby Township Clerk