

Danby Township Regular Meeting  
January 25, 2018

The regular meeting was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Hwy.

The meeting was opened with the pledge of Allegiance.

**Roll Call Board Members:** Supervisor Platte, Trustee Schafer, Treasurer Kolarik, Trustee Nurenberg, Clerk Platte

**Approval of Minutes Regular Meeting December 21, 2017**

Motion by Kolarik                      Seconded by Nurenberg                      CARRIED  
Move to approve minutes as presented.

**Approval of Agenda:**

Remove under unfinished business #3 Written Protest Resolution as it was added twice.  
Motion by D. Platte                      Seconded by Kolarik                      CARRIED  
Move to approve agenda as amended.

**Communications:**

Motion by D. Platte                      Seconded by Kolarik                      CARRIED  
Move to place communications on file.

**Public Comment:** Heather Hoffman presented her monthly assessor's report. Clerk Platte introduced Elizabeth Nurenberg as the new Deputy Clerk for Danby Township.

**Unfinished Business:**

**Solar Energy Ordinance Amendments** – The Danby Township Board had several questions concerning the ordinance amendments. Jeanne Vandersloot will talk to the Planner to see if rewording in the ordinance would be necessary in certain areas.

**Website Update** – Jeanne Vandersloot needs the FOIA information along with the fees for the new township website. The new township website is around 95% completed. Supervisor Platte contacted Network Solutions and danby.org can be taken with them for the new website to function under.

**New Business:**

**ICRC 2017 Paved Road Evaluation** – Paul Spitzley with ICRC presented a paved road evaluation and gave a report on all the bridge evaluations and conditions.

**ICRC Cutler Road Proposal** – Paul Spitzley with ICRC presented estimates for Cutler Road; one estimate for ditching, tree removal, one for pavement east of Grand River Avenue to the Cutler Bridge (2300') going over I-96 and the other for limestone going east from Cutler Bridge over I-96 to Clintonia Road. Board to discuss at their 2018-2019 budget workshop meeting.

**S/S/D Fire Annual Millage Review & 2018/2019 Budget (March 5, 2018)** – The S/S/D Fire Department annual millage review and 2018/2019 budget meeting is scheduled for March 5, 2018.

**PAFA 2018/2019 Recommended Budget** – Supervisor Platte presented the 2018/2019 PAFA recommended budget which was \$3,000.00 less than- their 2017/2018 budget.

**Assessor Contract 2018/2019** – Heather Hoffman is planning on keeping her 2018/2019 contract the same as her 2017/2018 contract.

**Property Tax Appeal by Mail –**

Motion by Kolarik                      Seconded by K. Platte                      CARRIED

Accept property tax appeals by written requests.

**Annual Meeting Resolution –**

Motion by Kolarik                      Seconded by D. Platte                      CARRIED

Adopt a resolution to hold an Annual Meeting on March 29, 2018.

YEAS: Schafer, K. Platte, Nurenberg, Kolarik, D. Platte

NAYS: none

MOTION CARRIED RESOLUTION ADOPTED

**Township Officials Wage Study/Committee** – Supervisor Platte stated he would get all the information around for the township officials wage study.

**Set 2018/2019 Budget Workshop Date –**

Motion by K. Platte                      Seconded by Kolarik                      CARRIED

Set the budget workshop meeting for Monday February 12, 2018 @ 7:00 p.m.

**Commission & Committee Reports:**

**Road Issues-** This was discussed earlier in the meeting.

**Planning Commission Update-**Next meeting is April 18, 2018.

**Officer Reports:**

**Fire Runs-** Clerk Platte stated there was one fire run for December for a total of 13 for the year.

**Bills-** The bills were presented by Clerk Platte with the addition of Postmaster in the amount of \$817.00 for Assessor's postage and Printing Essentials in the amount of \$82.50.

Motion by K. Platte                      Seconded by Schafer                      CARRIED

Pay bills as presented with the addition of Postmaster in the amount of \$817.00 for Assessor's postage and Printing Essentials in the amount of \$82.50.

**Treasurer's Report-** Treasurer Kolarik presented the account balances with a total of \$552,382.62.

**Cemetery Business** – Supervisor Platte suggested when we are discussing the 2018/2019 budget to look at the possibility of putting gravel or crushed asphalt in the back driveway of the cemetery.

**Public Comment:** Treasurer Kolarik and Supervisor Platte discussed the liability insurance for the township recycling program with Portland Township.

**Announcements:** Next regular scheduled meeting February 22, 2018 @ 7:00 p.m.

**Adjournment:** Supervisor Platte adjourned the meeting at 9:29 p.m.

Kristina K. Platte  
Danby Township Clerk