

DANBY TOWNSHIP
PLANNING COMMISSION
MEETING MINUTES

Wednesday April 16, 2025 – 7:00 p.m.

The meeting of the Danby Township Planning Commission was called to order at 7:00 p.m. at the Danby Township Hall, 13122 Charlotte Highway. The meeting opened with the Pledge of Allegiance.

Roll Call:

Planning Commission Members Present: Bahr, Dean, Hendges, Russman, Schafer, Schroeder
Member Absent: Lufkin

Approval of Minutes:

Approved January 15, 2025 meeting minutes as written. Motion by Schafer Seconded by Bahr
MOTION CARRIED

Approval of Agenda:

Approved Agenda as written Motion by Dean Seconded by Schafer MOTION CARRIED

Public Comment (Non-Agenda Items): None

Business Items:

1. **Master plan action items:**

- a. **Master Plan Implementation Strategy Action Item 2 – Assess the appropriateness of building and architectural requirements for the Commercial zoning district:**
 - Reviewed the draft regulatory framework that David Jirousek, the Danby Township Planner, provided. Offered recommendations for minor changes. Will review a final draft during August 20, 2025 meeting.
- b. **Master Plan Implementation Strategy Action Item 5 – Evaluate buffers between conflicting land uses such as between agriculture and residential uses and between commercial and residential uses:**
 - This action item was tabled and will be reviewed during the August 20, 2025 meeting.

2. **Private Burial Grounds/Green Burial Discussion:**

- Tim and Beth Ingraham were present at the meeting to address any questions the Planning Commission may have. Reviewed the draft regulatory framework that David Jirousek provided. With recommended changes a motion was made to set up a public hearing during August 20, 2025 meeting. Motion by Bahr. Seconded by Dean. MOTION CARRIED

3. **Other Business:**

- **Master Plan Implementation Strategy Action Item 3** (Map critical resources and environmentally sensitive areas to fully understand the resources present and potential constraints to development) **and Master Plan Implementation Strategy 4** (Evaluate river (riparian), habitat, wellhead and aquifer recharge area protection overlays and buffers to provide development restrictions and standards for environmentally sensitive areas)
 - Reviewed action items 3 & 4 and determined that adding an additional map with a detailed legend to the Danby Township Master Plan would satisfy these actions. Motion by Bahr. Seconded by Schafer. MOTION CARRIED

Public Comment (Any Topic): Home based business application will be submitted. A special meeting is tentatively scheduled for June 18, 2025.

Announcements: Next regularly scheduled meeting is August 20, 2025

Adjournment: Adjourned at 8:51 p.m. Motion by Schafer Seconded by Schroeder MOTION CARRIED

Dated: April 16, 2025

Christina Bahr

Christina Bahr
Planning Commission Secretary