

Danby Township Regular Meeting
January 29, 2026

The Regular Meeting was held at The Danby Township Hall 13122 Charlotte Hwy, Sunfield, Mi and was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call of Board Members:

Present: Supervisor Platte, Trustee Schafer, Trustee Nurenberg, Treasurer Hoppes, Clerk Platte

Approval of Regular Meeting Minutes December 18, 2025:

Motion by Hoppes	Seconded by Schafer	CARRIED
Approve regular meeting minutes December 18, 2025, as presented.		

Approval of Agenda:

Motion by D. Platte	Seconded by K. Platte	CARRIED
Approve the agenda as presented.		

Communications:

Motion by Nurenberg	Seconded by Hoppes	CARRIED
Place Communications on file.		

Unfinished Business:

Credit Card Policy for Township –

Danby Township
Sunfield, Michigan

At a regular meeting of DANBY TOWNSHIP held AT DANBY HALL, SUNFIELD, Michigan, on January 29, 2026, Treasurer Michele Hoppes, motioned, supported by Trustee Bill Nurenberg, moved the adoption of the following resolution.

RESOLUTION No: 2026-02

RESOLUTION TO AUTHORIZE COMMERCIAL CREDIT CARD ACCOUNT AGREEMENT

WHEREAS, Danby Township (the "Township") is authorized by Act 266 of the Public Acts of Michigan of 1995, as amended ("Act 266") to authorize and regulate credit card transactions including the use of credit cards by officers of the Township; and

WHEREAS the Township and Huntington National Bank (the "Bank") wish to enter the Commercial Card Account Agreement attached hereto as Exhibit 1; and

WHEREAS use of credit cards by officers of the Township will be subject to and will comply with the Credit Card Policy CP-26 adopted by the Township on January 29, 2026.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

The Township determines that it is necessary and in the best interest of the Township to enter the Commercial Card Account Agreement with Huntington National Bank for the use of credit cards by officers of the Township.

The Treasurer, Michele Hoppes, or her successor, is hereby authorized to execute and file all documents, instruments and certificates necessary or required to effectuate the execution of the Commercial Card Account Agreement.

The execution and issuance of the Commercial Card Account Agreement shall be subject to the Township of Credit Card Policy.

All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members: Dan Platte, Kris Platte, Michele Hoppes, Dan Schafer, Bill Nurenburg

NAYS: Members: None

ABSTAIN: Members: None

RESOLUTION DECLARED ADOPTED.

Township Clerk Kristina Platte

Kristina Platte, Danby Township

CERTIFICATION STATE OF MICHIGAN (COUNTY OF IONIA)

I, the undersigned, the duly qualified and acting Clerk of Danby Township, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the township of Danby at a regular meeting held on this 29th day of January, 2026, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed by official signature this 29th day of January 2026.

Township Clerk Kristina Platte

Kristina Platte, Danby Township

RESOLUTION DECLARED ADOPTED.

Township Clerk Kristina Platte

Kristina Platte, Danby Township

Fiscal Policy - Credit Cards – (CP-26)

POLICY

Policy: The Township of Danby authorizes Michele Hoppes & Kristina Platte, to conduct certain financial transactions through credit cards to enhance and/or improve the efficiency of Danby Township services and operations, as allowable by law.

All user(s) of Danby Township credit card(s) must sign a credit cardholder agreement acknowledging their reading and understanding of this credit card policy and this signed agreement will be retained by the Township Treasurer.

PRINCIPLES

Statutory References: Public Act 156 of 185 I [MCL 46.1 I (m)] provides that the Danby Township Board Member(s) may establish rules and regulations in reference to managing the interests and business of Danby Township and Public Act 266 of 1995 [MCL 129.242(1) et. seq.] requires that the Township Board authorize, by Resolution, a credit card policy in conjunction with credit card agreement(s).

County Legislative or Historical References: None.

Operational Guidelines - General:

The Treasurer, Michele Hoppes, or his/her designee, shall be responsible for and have the authority to sign a credit card agreement with the card-issuing entity, and shall be responsible for monitoring usage and overseeing compliance with the credit card agreement and this policy.

The credit card may only be used for the purchase of goods and services, including utilities, for use in conducting the official business of Danby Township.

User of the credit card must submit documentation of what goods and services were purchased, the cost, the date of purchase and the official business for which purchased.

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The officer, or employee, issued a credit card is responsible for credit card protection, custody, and must report lost or stolen cards immediately upon discovery to the Township Treasurer.

The officer, or employee, is to return the credit card to the Township Treasurer upon termination or request.

The Clerk, Kristina Platte, or his/her designee, shall be responsible for payment approval, accounting, and reporting concerning credit cards.

The Danby Township Board, or his/her designee(s), shall prescribe internal control procedures for the use of credit cards in accordance with this policy.

3.c.3. The Clerk, Kristina Platte, or his/her designee, shall approve all credit card invoices prior to payment.

Operational Guidelines - Additional:

The balance including interest must be paid within sixty (60) days of the initial statement date.

Anyone who violates this policy or state statute shall immediately lose their credit card privileges and shall be disciplined, up to and including discharge, as well as make full restitution to Danby Township for any improper or disallowed purchases.

The total combined credit card limit of all credit cards shall not exceed \$2500/month which does not exceed 5 percent of the total General Fund budget for the current fiscal year.

Exceptions: None applicable.

Implementation Authority: Upon adoption of this Statement of Policy and Principles, the Danby Township Board Members delegate to the Township Treasurer the management responsibility for the Credit Card program in accordance with all applicable State statutes and this policy.

Periodic Review: The Danby Township Treasurer reviews this policy at least every two years and make any recommendations for changes to the Board if deemed necessary.

New Business:

Private Burial – The Special Use Application for a Private Burial Plot submitted by Beth and Tim Ingraham meets all the zoning ordinances and was recommended for approval by The Danby Township Planning Commission, and sent to the Danby Township Board for the final approval.

Motion by Nurenberg Seconded by Hoppes CARRIED

Approve the Special Use Permit for a Private Burial Plot for Beth and Tim Ingraham.

PAFA Appointment – Supervisor Platte recommended the appointment of Mark Ackerson for a 4-year term on the PAFA Board. Mark has served this role for numerous years.

Motion by D. Platte Seconded by Schafer CARRIED

Approve the appointment of Mark Ackerson for a 4-year term on the PAFA Board.

PAFA 2026/2027 Budget – The proposed PAFA budget for 2026/2027 was presented by Supervisor Platte.

Motion by Nurenberg Seconded by Schafer CARRIED

Approve the 2026/2027 PAFA budget as presented by Supervisor Platte.

Ionia County Elected Officers Quarterly Meeting – The next Ionia County Elected Officer's Meeting will be held on April 13, 2026. Supervisor Platte discussed Danby Township hosting this meeting, the board agreed to host this meeting.

Zoning and Assessing: Mitchel Hoppes presented his Zoning Administrator report. Heather Hoffman was not in attendance to present the Assessor's report.

Commission and Committee Reports:

Danby Township Regular Meeting
January 29, 2026

Road Issues – Supervisor Platte stated he and Trustee Schafer met with the ICRD to discuss future projects and the structure of the ICRD.

Planning Commission Update – The Planning Commission's next meeting is April 15, 2026.

Officer Reports:

Fire Runs – 3 fire runs in December, for a total of 30 for the 2025 year.

Bills - The bills were presented by Clerk Platte.

Motion by K. Platte Seconded by D. Platte CARRIED
Pay the bills as presented.

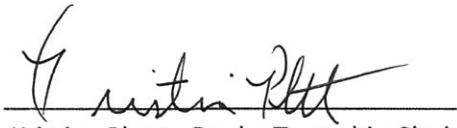
Treasurer's Report – Treasurer Hoppes presented the balances as of December 31, 2025, with a balance of \$615,037.51.

Cemetery Business: Cemetery Sexton Bill Nurenberg stated in 2025 there were 9 foundations poured, 14-full burials and 5-cremations. He also stated the 4210-compact tractor used in the cemetery may need some maintenance or to be replaced. It doesn't have enough power to do the jobs that it's needed to do in the cemetery, it has no horsepower.

Announcements: The next regular meeting is Thursday February 26, 2026 @ 7:00 p.m.

Adjournment:

Motion by Hoppes Seconded by D. Platte CARRIED
Adjourn the meeting at 8:48 p.m.


Kristina Platte, Danby Township Clerk

Danby Township Regular Meeting
February 26, 2026

The Regular Meeting was held at The Danby Township Hall 13122 Charlotte Hwy, Sunfield, Mi and was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call of Board Members:

Present: Supervisor Platte, Trustee Schafer, Trustee Nurenberg, Treasurer Hoppes, Clerk Platte

Approval of Regular Meeting Minutes January 29, 2026:

Motion by D. Platte Seconded by Schafer CARRIED
Approve regular meeting minutes January 29, 2026, as presented.

Approval of Agenda: Add #5 under new business – Portland Ambulance Service Update.

Motion by D. Platte Seconded by K. Platte CARRIED
Approve the agenda as amended.

Communications:

Motion by Nurenberg Seconded by Hoppes CARRIED
Place Communications on file.

Zoning and Assessing: Mitchel Hoppes presented his Zoning Administrator report. Heather Hoffman presented her Assessor's report.

Unfinished Business:

None

New Business:

Township 2026/2027 Budget Workshop –

Motion by K. Platte Seconded by Hoppes CARRIED

Schedule the 2026/2027 Budget Workshop on March 19, 2026 @ 5:30 pm. at the township hall.
John Deere Zero Turn Lawn Mower Bid - Hutson's Inc the John Deere dealership in Portland gave a bid of \$12,602.80 with a trade in for the current John Deere zero turn of \$6,000.00 so the balance owed would be \$6,602.80. The cemetery sexton and assistant sexton both stated the current lawn mower is in great condition and they recommended keeping it. After discussion the Danby Township Board decided to keep the current John Deere zero turn lawn mower.

John Deere Loader Tractor Bids – Trustee Bill Nurenberg who is also the township cemetery sexton discussed four bids he received on front loader tractors. The brands were: New Holland, Massey Ferguson, John Deere and Kubota. The John Deere front loader tractor quote with a \$9,500.00 trade in of the current front loader tractor was at \$19,222.13. This will be discussed at the next meeting.

Proposed PAMA 2026/2027 Budget - The Danby Township Board discussed the 2026/2027 draft PAMA budget and will discuss further at the next meeting.

Portland Ambulance Service Update – Trustee Schafer attended a meeting along with other entities regarding the Portland Ambulance Service. Trustee Schafer gave a synopsis of the meeting, discussing the rising costs of the ambulance department. There will be more ambulance information to come within the next month.

Danby Township Regular Meeting
February 26, 2026

Commission and Committee Reports:

Road Issues – Supervisor Platte stated the roads are all in terrible shape due to the current weather.

Planning Commission Update – The Planning Commission's next meeting is April 15, 2026.

Officer Reports:

Fire Runs – 2 fire runs in January, for a total of 2 for the 2026 year.

Bills - The bills were presented by Clerk Platte and Clerk Platte asked for permission to pay State of Michigan unemployment when she received the total amount due.

Motion by K. Platte

Seconded by Nurenberg

CARRIED

Pay the bills as presented and allow Clerk Platte to pay the State of Michigan the unemployment once she receives the total amount due.

Treasurer's Report – Treasurer Hoppes presented the balances as of January 31, 2026, with a balance of \$620,497.37.

Cemetery Business: Cemetery Sexton Bill Nurenberg stated there were 2-full burials in February. He stated they are almost out of diesel and gas and will be ordering some soon.

Announcements: The next regular meeting is Thursday March 19, 2026 @ 7:00 p.m.

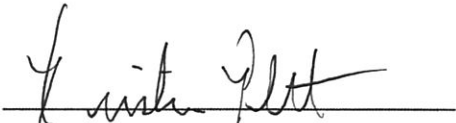
Adjournment:

Motion by Nurenberg

Seconded by Schafer

CARRIED

Adjourn the meeting at 9:03 p.m.



Kristina Platte, Danby Township Clerk

Danby Township Budget Workshop
March 19, 2026

The workshop was called to order at 5:30 p.m. at the Danby Township Hall, 13122 Charlotte Hwy. Sunfield, MI 48890

The meeting was opened with the pledge of Allegiance.

Roll Call Board Members – Supervisor Platte, Trustee Nurenberg, Trustee Schafer, Treasurer Hoppes, Clerk Platte.

Approval of Agenda -

Motion by D. Platte Second by K. Platte CARRIED
Move to approve the agenda as presented.

New Business

2026/2027 Budget Workshop – Board Members went through the General Fund Revenues and Expenditures line by line.

Adjournment:

Motion by Schafer Seconded by Hoppes CARRIED
Meeting adjourned 6:27 p.m.

Kristina Platte
Danby Township Clerk

Danby Township Regular Meeting
March 19, 2026

The Regular Meeting was held at The Danby Township Hall 13122 Charlotte Hwy, Sunfield, Mi and was opened at 7:00 p.m. with the Pledge of Allegiance.

Roll Call of Board Members:

Present: Supervisor Platte, Trustee Schafer, Trustee Nurenberg, Treasurer Hoppes, Clerk Platte

Approval of Regular Meeting Minutes February 26, 2026:

Motion by Hoppes	Seconded by Nurenberg	CARRIED
Approve regular meeting minutes February 26, 2026, as presented.		

Approval of Agenda: Add #7 under new business – 2025/2026 Budget Amendments, #8 Resolution Over/Under Tax Collection.

Motion by D. Platte	Seconded by Hoppes	CARRIED
Approve the agenda as amended.		

Communications:

Motion by Nurenberg	Seconded by Hoppes	CARRIED
Place Communications on file.		

Zoning and Assessing: Mitchel Hoppes presented his Zoning Administrator report. Heather Hoffman presented her Assessor's report.

Unfinished Business:

Proposed PAMA 2026/2027 Budget – Approve PAMA 2026/2027 Budget as presented at \$30,000.00.

Motion by D. Platte	Seconded K. Platte	CARRIED
Approve 2026/2027 PAMA budget at \$30,000.00.		

Township Website – Supervisor Platte has received two bids for a new website. The old website needs to be in compliance by 2027.

JD Loader Tractor Bid – The bid from Hutson, Inc to trade in current loader tractor and get a new John Deere tractor was \$19,023.00 with the trade in.

Motion by Schafer	Seconded by Hoppes	CARRIED
Approve the Hutson, Inc bid of \$19,023.00 with trade in for a new John Deere tractor.		

New Business:

IM Safe – Kyle Butler and Lori Kirkoff did a presentation of the IM Safe program that operates in Ionia and Montcalm Counties.

Motion by Nurenberg	Seconded by D. Platte	CARRIED
Approve a contribution to IM Safe in the amount of \$4,500.00.		

2026/2027 City of Portland Recreation Contribution – The City of Portland was asking for \$19,000.00 from Danby Township to help cover cost of the recreation department that Danby Township residents participate in.

Motion by Nurenberg	Seconded by Schafer	CARRIED
Approve a contribution to City of Portland Recreation Department in the amount of \$6,000.00.		

MTA Principle of Governance – Supervisor Platte made board aware of MTA Principle of Governance and asked for motion to approve.

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Motion by D. Platte Seconded by Schafer CARRIED

Approve the MTA Principle of Governance.

2026 ICRD Gradall Agreement – Tabled until next meeting.

2026 ICRD Brine Agreement – The cost for brine is .18 cents a gallon and it's 26% mineral brine through S&M Liquid Tire Fill.

Motion by D. Platte Seconded by Schafer CARRIED

Approve the 2026 ICRD Brine Agreement at .18 cents per gallon.

2026 ICRD Gravel Agreement – Tabled until next meeting.

2025/2026 Budget Amendments –

Motion by K. Platte Seconded by Hoppes CARRIED

Allow Clerk Platte to make any necessary 2025/2026 budget amendments as needed.

Resolution Over/Under Tax Collection –

TOWNSHIP BOARD
DANBY TOWNSHIP
IONIA COUNTY, MI

RESOLUTION TO ADDRESS THE OVER OR UNDER PAYMENT OF TAX COLLECTIONS WITHIN \$5.00

Motion by Hoppes Seconded by K. Platte

At a regular meeting of the Danby Township Board, Ionia County, Michigan, held at the Danby Township Hall on March 19, 2026 at 7 pm.

PRESENT: Treasurer M. Hoppes, Supervisor D. Platte, Clerk K. Platte, Trustee D. Schafer, Trustee B. Nurenberg

ABSENT: none

WHEREAS, The General Property Tax act P.A. 206 of 1893 (as amended) requires the Treasurer of Danby Township to collect Real and Personal Property Taxes.

WHEREAS, taxpayers and Mortgage Companies etc. pay their taxes by personal or bank check via U.S. Postal Service as well as cash, or online with credit card payment(s) /bank ach withdrawals.

WHEREAS, on several occasions, the Treasurer has received payment for incorrect amounts, both deficient and excess of the amount(s) due.

WHEREAS, this could result in refund checks totaling less than \$5.00 and/or a request to the taxpayer to submit the balance due, often amounting to less than \$5.00.

WHEREAS, the cost to the Township to return small overpayments, due to postage and administrative costs could exceed \$5.00.

NOW, THEREFORE, BE IT RESOLVED, that the Danby Township Treasurer will not request a secondary payment due of any tax payment amounts totaling less than \$5.00, once the primary payment has been received.

BE IT ALSO RESOLVED, the Treasurer shall reimburse the taxpayer for overpayment amounts equal to or greater than \$5.01.

BE IT ALSO RESOLVED, that the balance in this tax over/under payment tax account which may contain small amounts from several resident payment(s), then to be disbursed to the township at the treasurer's discretion either bi-monthly with other taxing authority payments or the end of tax season.

YEAS: Hoppes, Schafer, D. Platte, Nurenberg, K. Platte

NAYS: 0

ABSTAIN: 0

CERTIFICATION OF CLERK

I, Kristina Platte, Township Clerk of Danby Township, do hereby certify this to be a true and complete copy of a resolution duly adopted by the Township Board of Danby Township at a regular meeting thereof on March 19, 2026.

Danby Township Regular Meeting
March 19, 2026

March 19, 2026

Date

Kristina Platte

Kristina Platte, Clerk

Commission and Committee Reports:

Road Issues – Previously discussed.

Planning Commission Update – The Planning Commission's next meeting is April 15, 2026.

Officer Reports:

Fire Runs – 1 fire run in February, for a total of 3 for the 2026 year.

Bills - The bills were presented by Clerk Platte.

Motion by K. Platte

Seconded by Nurenberg

CARRIED

Pay the bills as presented.

Treasurer's Report – Treasurer Hoppes presented the balances as of February 28, 2026 with a balance of \$586,718.24.

Cemetery Business: Cemetery Sexton Bill Nurenberg stated there was 1-full burial so far in March. He needs to buy cement for cemetery foundations.

Announcements: The next meeting is Thursday March 26, 2026 @ 7:00 p.m.

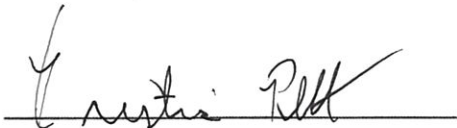
Adjournment:

Motion by Nurenberg

Seconded by D. Platte

CARRIED

Adjourn the meeting at 8:29 p.m.



Kristina Platte, Danby Township Clerk

Danby Township Public Hearing Minutes
March 26, 2026

Call to order: The Public Hearing was called to order by Clerk Platte at 7:00 P.M. at the Danby Township Hall, 13122 Charlotte Hwy. The hearing opened with the Pledge of Allegiance.

Board Members Present: Supervisor Platte, Trustee Schafer, Trustee Nurenberg, Treasurer Hopper, Clerk Platte

Public Comment: none

Roxand Fire District – 1 ½ mill for fire service and first responders, 1/2 mill for equipment for a total of 2.0 mills for a total of \$45,618.94.

Sunfield-Sebewa-Danby Fire District – 1 mill to be spread for fire service and first responders and 2.5 mill for equipment for a total of 3.5 mills for a total of \$50,820.54.

Portland Area Fire Authority – the cost of service is based on Population, SEV and Number of Runs 1/3 each [.92 mill] for a total of \$92,525.75.

Pearlbarr I Special Assessment District – This special assessment is for 12 lights @ \$9.50 per light per month for a monthly total of \$114.00 and a yearly total of \$1368.00 (divided by 13 lots equals \$107.70 per lot per year).

Pearlbarr II Special Assessment District – This special assessment is for 10 lights @ \$9.50 per light per month for a monthly total of \$95.00 and a yearly total of \$1140.00 (divided by 23 lots equals \$49.57 per lot, per year).

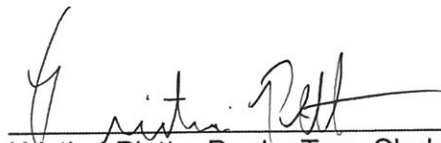
Drain-at-large – the amount proposed budget [.0579 mill] Total of \$8,400.00.

Public Comment – None

Adjournment –

Motion by D. Platte Seconded by Hoppes
Adjourned the public hearing at 7:04 p.m.

CARRIED



Kristina Platte, Danby Twp. Clerk